



MEETING MINUTES  
October 22, 2013  
7:30 PM  
Approved

In Attendance: A Tabasso, Chair, D. Carlson, Vice-Chair, H. Harper, Member, L. Schack, Member, M. Brown, Authority Administrator.

Call to Order

The meeting was called to order at 7:33 PM.

Approval of Minutes

D. Carlson moved to approve the minutes of the September 24, 2013 meeting as submitted; H. Harper seconded. It was so moved.

Approval of Payments

After a few brief questions, H. Harper motioned for approval of payments as listed, seconded by D. Carlson. It was so moved.

D. Carlson moved to approve the Balance Sheet and Revenue and Expenses Report as prepared in good faith by the Township Treasurer, seconded by L. Schack. It was so moved.

Authority Administration Reports

M. Brown reported that in general all facilities were operating well, with no permit violations reported for the period. He briefly summarized the Clean Water, ARRO and Authority Administrator's Reports for the Authority. After a brief discussion, D. Carlson moved to accept the reports as submitted, seconded by H. Harper. It was so moved.

2014 Operating and Capital Budgets – Introduction

M. Brown noted that the 2014 Operating and Capital Budgets would be presented at the November Authority meeting for review. Approval would be sought at the December meeting. A brief discussion was then held regarding sewer rates. M. Brown stated he would provide options for the Board to consider relative to the rates and fees charged.

The Board then expressed their dissatisfaction over the lack of information regarding delinquent accounts. M. Brown stated he would speak to the Township Treasurer regarding obtaining an update for the November meeting.

Open Session

No members of the public were in attendance.

Adjournment

A. Tabasso suggested at the November meeting the Authority Board discuss meeting dates and times for 2014 to better facilitate a monthly quorum.

There being no further business to be brought before the Authority, H. Harper moved, seconded by L. Schack to adjourn the meeting at 8:10 pm.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator